



## HEALTH & SAFETY POLICY STATEMENT

This is the statement of general policy and arrangements for In the footsteps & Take us Touring.

### Statement of General Policy

It is the policy of In the footsteps & Take us Touring: -

- a) To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from work activities. We ensure that relevant risk assessments are completed and actions arising out of those assessments implemented. These risk assessments are reviewed every year or earlier if required or if conditions change.
- b) To ensure all employees are adequately trained and competent to do their work. Employees are given an appropriate health and safety induction and provided with job specific training sufficient to fulfil their role.
- c) To engage and consult with employees on day-to-day health and safety conditions and provide advice and supervision on occupational health. Employees are routinely consulted on health and safety matters as part of their normal duties. Staff are formally consulted at regular health and safety performance review meetings or sooner if required.
- d) To implement emergency procedures – evacuation in case of fire or other significant incident. Evacuation plans are tested from time to time and updated as necessary.
- e) To maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances as appropriate.

### Responsibilities

The overall and final responsibility for health and safety within the company is that of the signatory of this statement, Ian R Gumm CEO/Battlefield Historian and Guide.

The day-to-day responsibility for ensuring that this policy is put into practice lay with all employees, but specific responsibility during tours is delegated to the 'employee' leading the tour.

For and on behalf of  
In the footsteps & Take us Touring:

Date: 23rd March 2014

*For the purposes of this document and its associated procedures and risk assessments 'employees' are considered to include all sub-contractors whilst employed to do tours on our behalf. Staff are considered to be all those who directly work for In the footsteps & Take us Touring excluding all subcontractors.*